

SRHC 2020 Registrants Paying by Check

Thank you for participating in the 2020 Southern Regional Honors Council Conference, to be held March 19-21 at the Sheraton Birmingham Hotel! You have indicated that you will be paying the registration fee by check. Please follow the instructions below to complete the registration and transaction process.

HOW TO COMPLETE THE ONLINE REGISTRATION:

1. Navigate to the SRHC 2020 conference webpage_ <https://sites.grenadine.co/sites/srhc/en/srhc2020>
2. Before adding any quantities of registrants, type the coupon code **PAYBYCHECK** into the coupon code space at the top of the form, and click the button to apply the coupon. New ticket types listed as "Free" will appear.
3. Select the number of tickets from the now-available "Free" types you would like, and click on the "Add to cart" button. You will not need to add A/V fees or printed program fees in the online form. Those fees will be added on the following page.
4. Once you have added all relevant ticket types to your cart, click on the yellow "Proceed to checkout" button on the top of the page. From here, you will be taken to a login page where you can create a Grenadine account, login if you already have an account, login with a social media account, or continue as a guest. Select the option that is most appropriate for you.
5. Complete the buyer and ticket information on the form that appears.
6. PLEASE see the next section for information on how to complete payment for your registration(s), A/V, and printed program(s).

HOW TO PAY: On the next page of this document is the 2020 Conference Payment Form. Please type the necessary information into this form, print it, and use it as an invoice for your institution to make payment. The mailing address to which your check shall be delivered is indicated on the bottom of the form. PLEASE check the math for accuracy of payment amount. You will be notified when your check has arrived.

Southern Regional Honors Council (SRHC) 2020 Conference Payment Form

Registration Postmarked Deadline: Tuesday, March 10, 2020

Conference Dates: March 19-21, 2020

College or University: _____

Honors Director/Dean's Name: _____

Director/Dean's Email: _____

Mailing Address: _____

Phone: _____

Conference Attendee(s) LAST NAME, FIRST NAME	Registration				A/V \$50	Printed Program \$10	TOTAL FEES
	Member		Non-Member				
	Student \$200	Faculty/Staff \$220	Student \$220	Faculty/Staff \$240			
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							

10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							

TOTAL: _____

Mail form(s) along with check made payable to “SRHC 2020” to the address below. Please reference SRHC Conference Registration in the memo line. [Tax ID: 46-1259273]

Rebecca Freeman
 UAB University Honors Program
 1720 2nd Avenue South – HOH
 Birmingham, AL 35294-4450
 rfreem2@uab.edu, 205.934.3228